

List of Pages and Lines Exempt from Disclosure

Task Order 2 - Cost Proposal		
Pages 1-5	All lines	Delete the values associated with the firm fixed price, total contract amounts, pricing rates, and hours. These deletions are essential to prevent a competitor from obtaining access to SAIC confidential financial information critical to our proposal effort. Release of this data could give a competitor an unfair advantage in future procurements by allowing them to underbid SAIC.

Task Order 2 - Task Management Plan		
Page 1 Pages 2 Page 3 Page 4 Page 5 Page 7 Page 8	Lines 21-45 Lines 1-22, 38-43 Lines 1-4, 9-12, 32-34, 45-46 Lines 1-6, 19-21, 24-32 Lines 21-19, 26-31 Lines 25-43 Lines 1-18	These pages describe SAIC's technical approach for accomplishing the NDBC Yellow Buoy, DART and TAO projects. This approach is a result of SAIC's own creative knowledge and experience and is not publicly available. Release of this confidential information would cause substantial harm to SAIC's competitive posture on future procurements by allowing competitors to duplicate this technical approach to SAIC's detriment.
Page 8	Line 22	Delete the names of SAIC personnel. Release of the names of SAIC personnel

		would allow competitors the ability to contact these personnel for the purpose of pirating them away from SAIC, thereby harming our competitive position.
WBS	All	Delete SAIC's estimated hours for the described taskings. This deletion is essential to prevent a competitor from obtaining access to SAIC confidential pricing information critical to our proposal effort. Release of this data could give a competitor an unfair advantage in future procurements by allowing them to underbid SAIC.

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF PAGES 3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER June 2005	2. CONTRACT NO. (if any) QA133005CQ1035	6. SHIP TO: WG953023	
ORDER NO. 002	4. REQUISITION/REFERENCE NO. NWWG9500-5-24689	a. NAME OF CONSIGNEE NATIONAL DATA BUOY CENTER Ult Dest: WG953023	
ISSUING OFFICE Address correspondence to: WG953023 NATIONAL DATA BUOY CENTER RESOURCES BRANCH /W/OPSS53 BUILDING 1100 STENNIS SPACE CENTER, MS 39529-6000 TIMOTHY D. BLACK 228-688-2382 TIN: 953630868		b. STREET ADDRESS RESOURCES BRANCH /W/OPSS53 BUILDING 1100	
TO: 00004157		c. CITY STENNIS SPACE CENTER	e. ZIP CODE 39529-6000
Name of Contractor SAIC		d. STATE MS	
Company Name CIENCE APPLICATIONS INTERNATIONAL CORPORATION		f. SHIP VIA	
Street Address 10260 CAMPUS POINT DRIVE MAIL STOP G2		8. TYPE OF ORDER	
City SAN DIEGO		<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
ACCOUNTING AND APPROPRIATION See Attached Schedule		REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
e. State CA		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
f. Zip 921211578		10. REQUISITIONING OFFICE WG953023	
BOC: OBLIGATED AMT: \$928,991.47			

1. BUSINESS CLASSIFICATION (Check appropriate box(es))

a. SMALL
 b. OTHER THAN SMALL
 c. DISADVANTAGED
 d. WOMEN-OWNED

12. F.O.B. POINT DESTINATION

13. PLACE OF a. INSPECTION b. ACCEPTANCE

14. GOVERNMENT B/L NO.

15. DELIVER TO F.O.B. POINT ON OR BEFORE 30 Jun 2006

16. DISCOUNT TERMS 00.00% 0 Days Net 0

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QTY ACCEPT. (g)
SEE SCHEDULE						

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:			
a. NAME NATIONAL DATA BUOY CENTER			17(i) GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) RESOURCES BRANCH /W/OPSS53 BUILDING 1100			
c. CITY STENNIS SPACE CENTER	d. STATE MS	e. ZIP CODE 39529-6000	
22. UNITED STATES OF AMERICA BY (Signature) <i>[Signature]</i> 6/22/05			928,991.47
23. NAME (Typed) TIMOTHY D. BLACK (TITLE CONTRACTING/ORDERING OFFICER)			228-688-2382

SEE BILLING INSTRUCTIONS ON REVERSE

AUTHORIZED FOR LOCAL REPRODUCTION

ORDER FOR SUPPLIES OR SERVICES - Continuation

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 22 Jan 2005	CONTRACT NO. (if any) QA133005CQ1035	ORDER NO. 0002
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NO.	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QTY ACCEPT. (g)
0001	<p>TASK ORDER 05-TOS-02 - SUPPORT SERVICES PROVIDING ADMINSTRATIVE AND LOGISTICS SUPPORT</p> <p>Provide all labor and materials to accomplish support services in accordance with the Task Management Plan. The performance period for this task order is 07/01/2005-06/30/2006.</p> <p>FFP</p> <p>Accounting and Appropriation Data: 14.05.C8M5J11PPM31040401005.2006000095 030000.25130000 \$ 254,458.47 14.05.C8M5J11PAL31040401005.2006000095 030000.25130000 \$ 674,533.00</p>	1	JB	928,991.47	928,991.47	

Title of Task Order:	Support Services providing administrative and logistical support to the National Data Buoy Center directly supporting the Marine Observation Network
NDBC Branch:	OPS53 Resources
Performance Period:	Quarterly, beginning July 1, 2005
Task Order Type: (FFP or CPFF)	FFP

Purpose: (How this TO relates to NDBC's Mission or What Problem needs to be solved)	To provide performance-based services in the following functional areas: mail services, property, shipping, receiving, consumable supplies & inventory, vehicle management, technical multimedia, and financial services. These services directly support the operational mission of the NDBC.
Background:	The NDBC Technical Services Contractor provides to NDBC the support necessary to operate the NDBC facility, provides logistics services, and prepares multimedia documents and presentations.
Scope of Effort:	<p>The objective and scope of work for this Task Order is for the offeror to develop a planned approach and cost estimate to meet the requirements of this Task Order which ultimately supports the Marine Observation Network in all areas including development, operations and information technology.</p> <p>The estimated cost should be broken into the cost for labor and travel separately for each period of performance. *</p> <p>Periods of Performance: Option #1. July 1, 2005 through September 30, 2005. Option #2. October 1, 2005 through December 31, 2005. Option #3. January 1, 2006 through March 31, 2006. Option #4. April 1, 2006 through June 30, 2006.</p> <p>*Authority to procure consumables is a part of this task, but will not be a FFP.</p>

Tasks:	<ol style="list-style-type: none"> 1. Mail: <ul style="list-style-type: none"> • Provide one daily incoming U.S. Postal Service pickup and twice daily mail delivery and pickup for all NDBC incoming, outgoing, U.S. mail, international, government-contracted express mail and internal mail at John C.
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Stennis Space Center (SSC).

- Provide U.S. mail metering services and mail sorting and delivery. Mail is to be sorted by Branch and bagged in U.S. Government envelopes.

2. Property:

- Account for inventory and manage all NDBC-owned property through the existing government-provided management system or through a contractor-provided management system provided by the contractor.
- Provide and maintain a traceable audit trail for all government property.
- Receive, identify, report, store, and distribute incoming and outgoing property.
- Process proper documentation and turn-in to NASA redistribution all excess personal property received into the property office within 90 days of receipt.

3. Minor Maintenance:

- Maintain a log and monitor performance of all Minor Maintenance Orders and Minor Service Orders submitted to the SSC Facilities Service Contractor.
- Monitor preventative and scheduled maintenance of building and installed equipment.

4. Shipping and Receiving:

- Provide shipping and receiving services for all NDBC incoming, outgoing and external point-to-point shipments.
- Maintain and operate a receiving area in a controlled environment.
- Arrange for commercial transportation of buoy and material shipments utilizing NOAA Tenders as first source (transportation will be the most economical means to meet required dates).
- Stage, pack and deliver shipments for commercial transportation, including providing for the proper shipping, handling, and disposal of hazardous materials.
- Provide inspection of material received for compliance with ordering specs.

5. Consumable supplies and inventory:

- Manage the consumable supplies and warehouse inventory including the procurement of stock items as listed in the Attachment.

	<ul style="list-style-type: none"> • Estimate costs to purchase the items should be provided as a separate cost line for this task order. • Provide to NDBC no later than March 30th of each year the estimated amount of funds required to replenish stock in the Consumable Warehouse for the next government fiscal year. <p>6. GSA Vehicles:</p> <ul style="list-style-type: none"> • Operate and manage use and maintenance of GSA vehicles. <p>7. Technical Publications:</p> <ul style="list-style-type: none"> • Provide technical publications support in preparation and layout of graphic arts, video, multimedia presentations, charts, documents, maps, and web-based publications. • Arrange and provide for photo development of various types including digital photograph capture, display, storage and distribution. • Provide resources for conference or event set up of exhibits/displays to include delivery and set up of 3-meter display buoy. • Control and maintain electronic and hard copy files of technical documents, current administrative documents, films, photographs, video tapes and other materials. <p>8. Financial:</p> <ul style="list-style-type: none"> • Provide cost reports for invoices and for all tasks providing costs for labor, travel and other accountable contract cost. • Provide status reports to NDBC COTRs and ACOTRs that document labor, non labor, and total costs by Task Order number. • Procure consumable items for inventory.
<p>Assumptions/ Constraints (Security, Safety, Accessibility, etc...)</p>	<ol style="list-style-type: none"> 1. All mail processing will follow U.S. Postal Service Regulations and National Data Buoy Center Procedures. 2. All property management functions will conform to Federal Property Management Regulations. 3. Transportation services will be arranged utilizing NOAA Tenders provided by the government or most economical means. Maintain records of transportation cost estimates. 4. Manage all vehicles provided by the government in accordance with all applicable GSA rules & regulations.

Deliverables:	<ol style="list-style-type: none"> 1. Daily mail delivery. 2. Annual report and inventory of all property (accountable and non-accountable) submitted NLT February 28, 2006, for accountable property and April 30, 2006, for non-accountable property. 3. Assign and affix property tags to all new property within 5 days of receipt. 4. Prepare Commerce Department and Stennis Space Center forms for inventory additions, changes, and deletions within 5 days of receipt of new property or change/deletion requests. 5. Arrange transportation services to meet required delivery/operational schedules. 6. Cost estimates of transportation services provided to the Government for approval 1 business day prior to the issuance of a Commercial Bill of Lading. 7. Receiving documents prepared within 2 days of receipt of material. 8. Provide vehicle mileage reports via the GSA web site NLT the 1st day of the month for the previous month. 9. Maintain current documents in the government-provided document management system. 10. Provide compilation and layout services for the Mariners Weather Log scheduled for three issues each calendar year according to the following schedule: <ul style="list-style-type: none"> • August 2005 edition to be GPO ready by July 15, 2005 • December 2005 edition to be GPO ready by November 14, 2005 • April 2006 edition to be GPO ready by March 15, 2006 • August 2006 edition to be determined at a later date. 11. Submit invoices by the contractor accounting periods within 10 calendar days after the end of a period. Each task should be invoiced separately and include all cost for labor, travel and other accountable contract costs. Consumables billed will be support with paid invoices to include all applicable sales, use, or inventory tax. 12. Provide status reports to NDBC COTRs, ACOTRs, and other designated government personnel within 5 calendar days after the end of the period.
GFE/GFI:	For the purposes of this Task Order, GFE/GFI is available to support this effort.
Program Objectives/ Possible Performance	The Government requires this task order have performance-based measures that align with the Statement of Objectives and Program

Measures:	Goals contained in this solicitation. With the contractors estimate for this task the contractor is required to provide a list of proposed measures for this task order with goals for level of service and the outcomes for achieving/not achieving those goals.
Inspection/Acceptance:	Final inspection and acceptance of all work performed, reports generated, and other deliverables will be conducted by the COTR or other designee.
Travel:	Travel as deemed necessary. The contractor shall provide cost estimates for all travel in the cost proposal and the travel expenses must comply with the Federal Travel Regulations.
Miscellaneous:	

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

TITLE: Support Services Providing Administrative and Logistical Support to the NDBC directly Supporting the MON

PERIOD OF PERFORMANCE: Quarterly beginning July 1, 2005 through June 30, 2006

1.0 SCOPE, ASSUMPTIONS AND CRITERIA FOR SUCCESS

1.1 SCOPE: This Task Management Plan (TMP) outlines our SOW to provide SAIC's support services department which will provide performance-based services in support of the Marine Observation Network (MON) in the following functional areas: mail services, property management, minor maintenance, shipping, receiving, consumable supplies and inventory management, Government Services Administration (GSA) vehicle management, and technical multimedia services. Additionally, this SOW provides for procurement of consumables, and financial operations.

1.2 ASSUMPTIONS:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

2.0 SOW /TECHNICAL APPROACH

2.1 SOW - MANAGEMENT PLAN

2.1.1 Mail Service

The logistics clerks will follow U.S. Postal Service regulations, Stennis mailroom requirements, NDBC Instruction 309.00, and SAIC Instruction S.02.010 in providing mail delivery and package pickup and delivery for NDBC. The mail courier will provide mail services for all NDBC incoming, outgoing, and internal mail at Stennis, including U.S. mail and government-contracted express mail. Monday through Friday excluding Holidays.

[REDACTED]

2.1.2 Property Management

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

[REDACTED]

The property custodian's primary functions are to receive and tag incoming property, store or distribute the property, record the location and responsible party, manage outgoing property, dispose of excess items, and coordinate with the department property monitors. The property custodian will receive and tag all new property and assign it to the proper category, (tagged, LRU, or consumable). [REDACTED]

[REDACTED]

When receiving property, the property custodian will prepare all applicable forms for inventory additions, changes, and deletions.

SAIC's property custodian will perform a full physical inventory annually. The property custodian will visit each location and scan the bar-coded item of property on that person's pre-printed NEMIS list.

The property custodian will prepare the proper documentation and turn-in to NASA redistribution all excess personal property within 90 days of receipt into the property office.

SAIC will monitor preventative and scheduled maintenance of all NDBC provided buildings and installed equipment and maintain a log and monitor performance of all Minor Maintenance Orders and Minor Service Orders submitted to the SSC Facilities Service Contractor.

2.1.3 Shipping Services

[REDACTED]

The logistics clerk will arrange transportation services, using government resources (NOAA Tenders) as a first source to support the scheduled field visit. If not available, the logistics clerk will obtain estimates from one of the preferred, approved shippers and obtain NDBC approval.

The logistics specialist is responsible for the proper staging, and packing of shipments for commercial transportation including proper shipping, handling, courier service when necessary, and arranging proper disposal of hazardous materials.

2.1.4 Receiving Services

[REDACTED]

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

[REDACTED]

[REDACTED]. The clerk will identify all items received inspecting for compliance with ordering specifications; verify the contents with the packing lists; and inspect the shipment for damage, shortages, broken equipment, evidence of corrosion, or moisture contamination.

2.1.5 Consumable Supplies and Warehouse Inventory

A logistics specialist will oversee the consumable warehouse inventory and proactively will maintain, monitor, and control stock levels of equipment, supplies, and materials to sustain NDBC operations. SAIC will maintain a secure area for controlling all NDBC sensitive, critical, shelf life, and stock items that pass through or are stored in the warehouse.

[REDACTED]

[REDACTED] Logistics personnel will conduct a physical inventory annually and complete periodic cycle counts throughout the year. NLT March 30 of each year, SAIC will provide the estimated amount of funds required to replenish the consumable stock for the next government fiscal year. [REDACTED]

2.1.6 GSA Vehicle Pool

[REDACTED]

[REDACTED] SAIC will obtain approval from NDBC before seeking off-site maintenance. The logistics specialist will record the service provided in the vehicle's maintenance log and prepare monthly and annual reports, including the monthly vehicle mileage reports and the annual vehicle report. He will submit the vehicle mileage reports via the GSA web site between the 1st and the 10th day of the month for the previous month's use.

2.1.7 Technical Publications and Conference Support

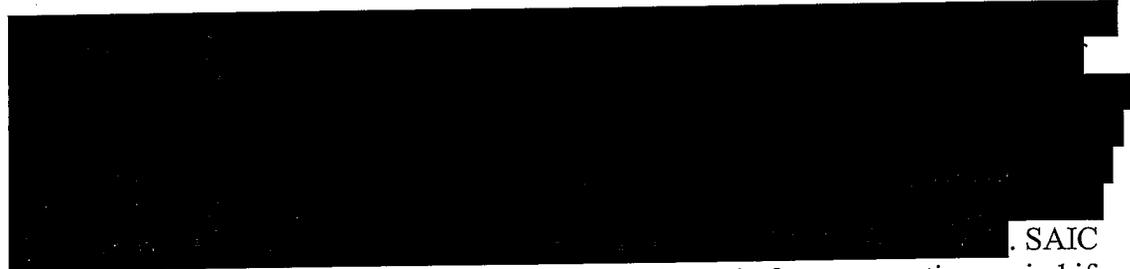
SAIC's Technical Publications staff are responsible for NDBC technical writing and editing, composition, layout, graphic arts, photo development, documents, web-based publications, maps, charts, video, and multimedia services in preparing technical publications and papers, presentations, brochures, and displays. Our staff will arrange and provide for photo development of various types including digital photograph capture, display, storage and distribution.

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

They will coordinate with operations personnel to provide a 3-meter buoy including setup, as needed, for display purposes.

SAIC will support NDBC's Mariners Weather Log (MWL) three times per year (April, August, and December) by compiling and preparing an electronic document layout for publication. The August 2005 edition ready by July 15, 2005; the December 2005 edition by November 14, 2005, and the April 2006 edition to be ready by March 15, 2006. These dates are dependent upon NDBC delivering the required "rough data" on time.

2.1.8 Financial Operations



SAIC will submit invoices within 10 calendar days after the end of our accounting period if DCAA approval is not required. Each task order will be invoiced separately. CPFF invoices will include all costs for labor, travel, and all other allowable costs. FFP tasks will be billed in accordance with the negotiated progress/milestone payment schedule agreed to under each individual task order.

2.2



2.3 Implementation plan

2.3.1 WBS – See Attachment A: WBS layout.

3.0 SCHEDULE

3.1 See Attachment B: Program Performance Schedule

3.2 Delivery Schedule

Deliverables/Submittals	Due Date
Mail Delivery	Daily
Annual Report and Inventory of all accountable	NLT February 28, 2006

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

Deliverables/Submittals	Due Date
property	
Annual Report and Inventory of all non-accountable property	NLT April 30, 2006
Assign and affix property tags to all new property	Within 5 days of receipt
Prepare Commerce Department and Stennis Space Center forms for inventory additions, changes, and deletions	Within 5 days of receipt of new property or change/deletion requests.
Arrange transportation services to meet required delivery/operational schedules.	As required
Cost estimates of transportation services provided to the Government for approval	One (1) business day prior to the issuance of a Commercial Bill of Lading.
Receiving documents prepared	Within two (2) days of receipt of material.
Provide vehicle mileage reports via the GSA web site	Within ten (10) days after the previous month.
Maintain current documents in the government-provided document management system.	On-going
Provide compilation and layout services for the Mariners Weather Log scheduled for three issues each calendar year according to the following schedule:	
• August 2005 edition to be GPO ready	by July 15, 2005
• December 2005 edition to be GPO ready	by November 14, 2005
• April 2006 edition to be GPO ready	by March 15, 2006
• August 2006 edition	TBD
Submit invoices by accounting period for all TOs	within ten (10) calendar days after each accounting period.
Provide status reports to NDBC COTRs, ACOTRs, and other designated government personnel	within five (5) calendar days after the end of the period

4.0 DELIVERABLES

Deliverables/Submittals	Acceptance Criteria
Mail Delivery	Upon delivery
Annual Report and Inventory of all accountable property	Upon Submission
Annual Report and Inventory of all non-accountable property	Upon Submission
Assign and affix property tags to all new property	Upon Submission
Prepare Commerce Department and Stennis Space Center forms for inventory additions, changes, and	Upon Submission

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

Deliverables/Submittals	Acceptance Criteria
deletions	
Arrange transportation services to meet required delivery/operational schedules.	Upon transfer to transportation vendor
Cost estimates of transportation services provided to the Government for approval	Upon Submission
Receiving documents prepared	Upon Submission
Provide vehicle mileage reports via the GSA web site	Upon Submission
Maintain current documents in the government-provided document management system.	Upon system update
Provide compilation and layout services for the Mariners Weather Log scheduled for three issues each calendar year according to the following schedule:	
• August 2005 edition to be GPO ready	Upon Submission
• December 2005 edition to be GPO ready	Upon Submission
• December 2005 edition to be GPO ready	Upon Submission
• April 2006 edition to be GPO ready	Upon Submission
• August 2006 edition	Upon Submission
Submit invoices by accounting period for all TOs	Upon Submission
Provide status reports to NDBC COTRs, ACOTRs, and other designated government personnel	Upon Submission

[REDACTED]

[REDACTED]

Metric	Weight	Performance measures (for associated profit levels)
[REDACTED]	[REDACTED]	[REDACTED]

TASK MANAGEMENT PLAN
TASK ORDER NUMBER: 05-TOS-02

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]

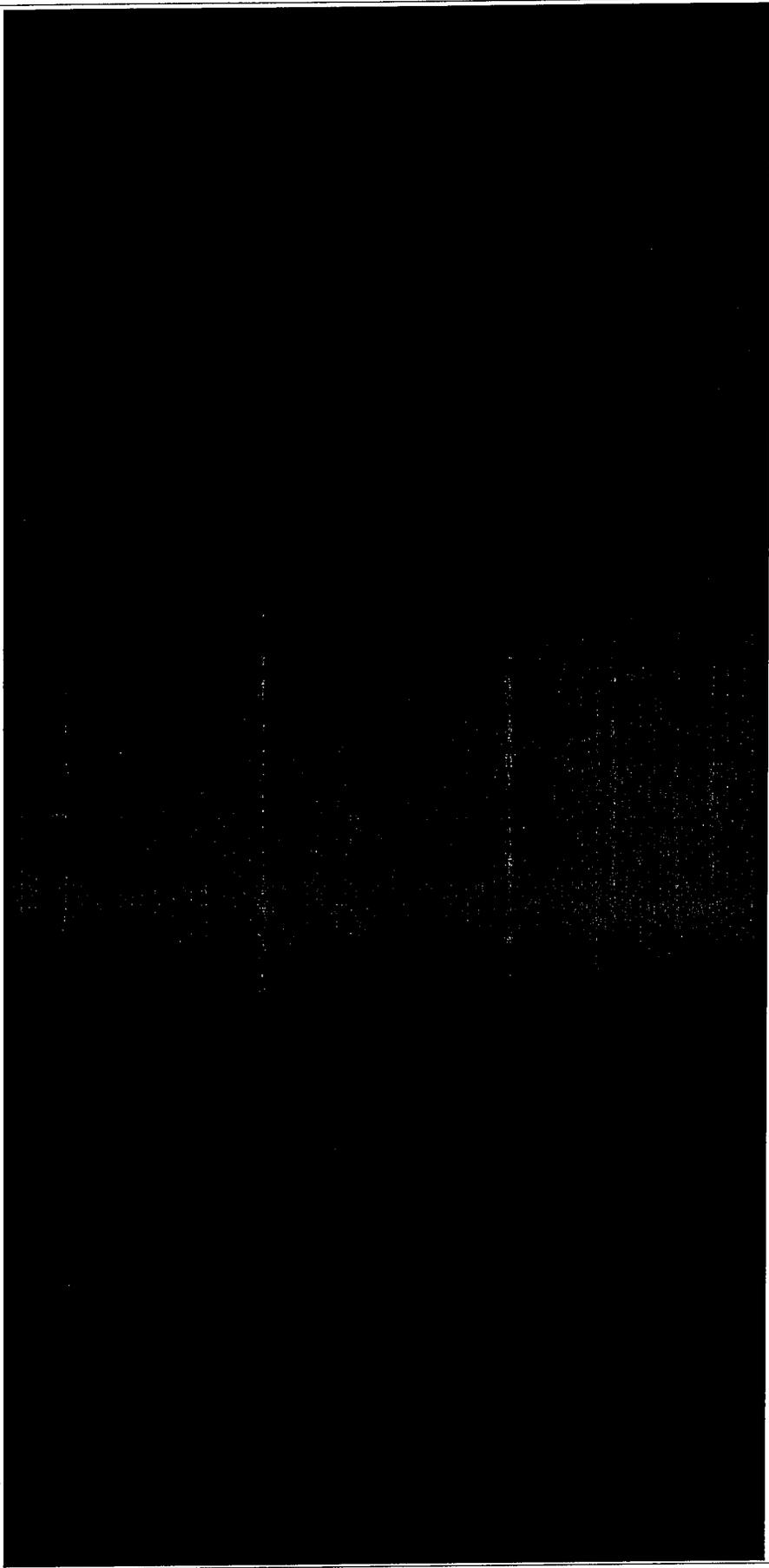
6.0 KEY PERSONNEL

[REDACTED]

7.0 PRICE PROPOSAL – See Attached

8.0 PAYMENT TERMS – Invoices shall be submitted upon completion of each SAIC accounting period. This consists of 13 equal payments over the 1 year of performance. Payment will be made within 30 days.

\\B1100-fs02\Common\WBS\FY06 WBS

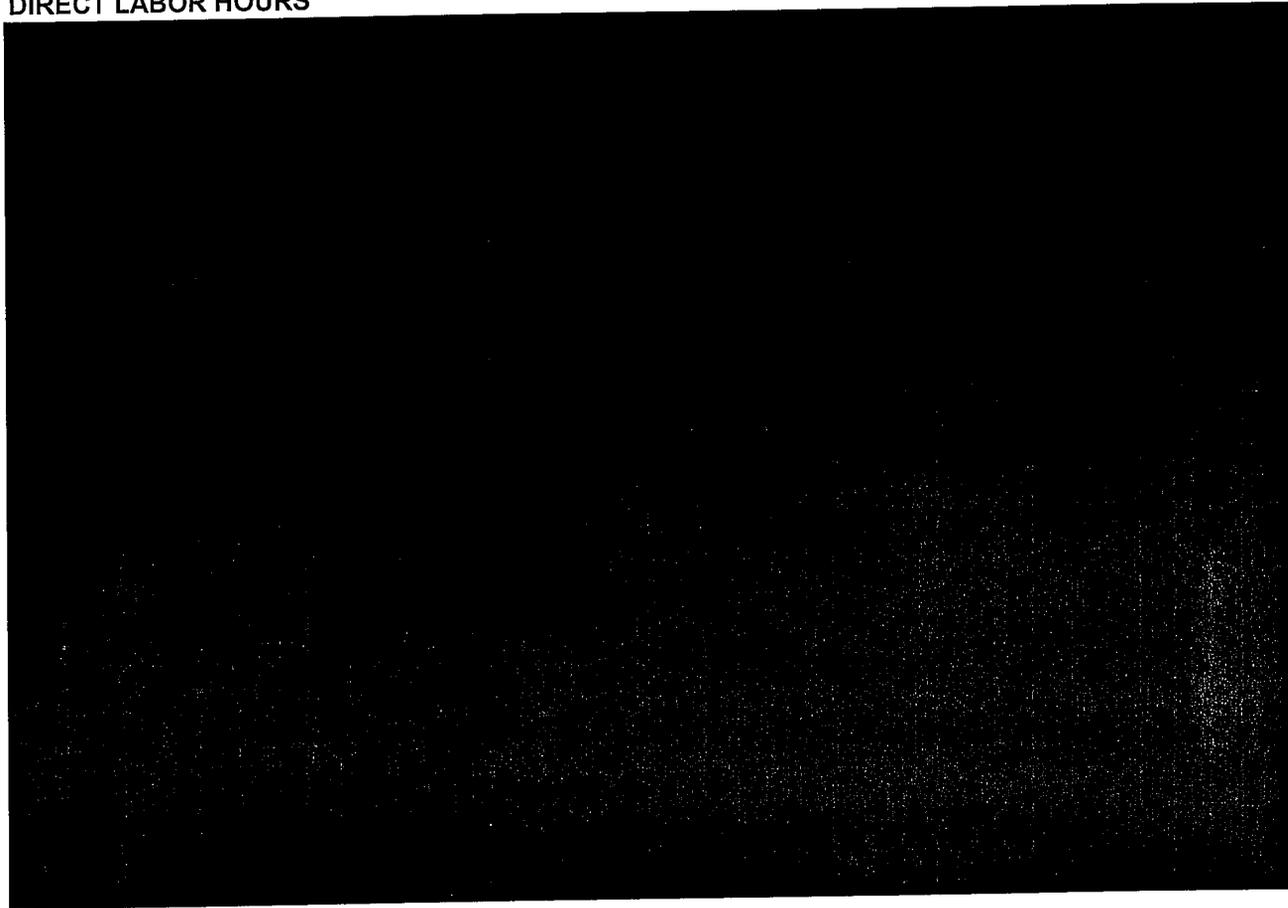


TASK ORDER #2

**Support Services providing administrative and logistical support to the NDBC directly supporting the
MON**

POP: 07/01/05-06/30/06

DIRECT LABOR HOURS



SAIC PROPRIETARY

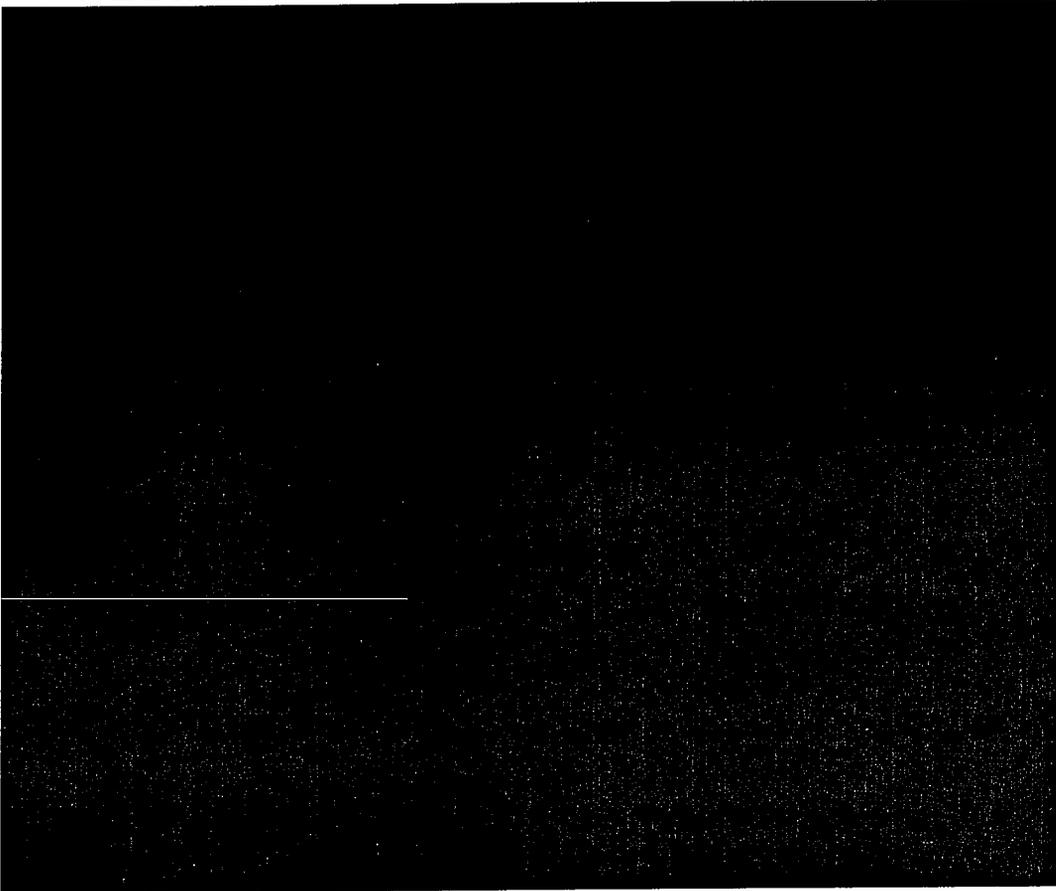
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TASK ORDER #2

**Support Services providing administrative and logistical support to the NDBC
directly supporting the MON**

POP: 07/01/05-09/30/05

DIRECT LABOR HOURS



SAIC PROPRIETARY

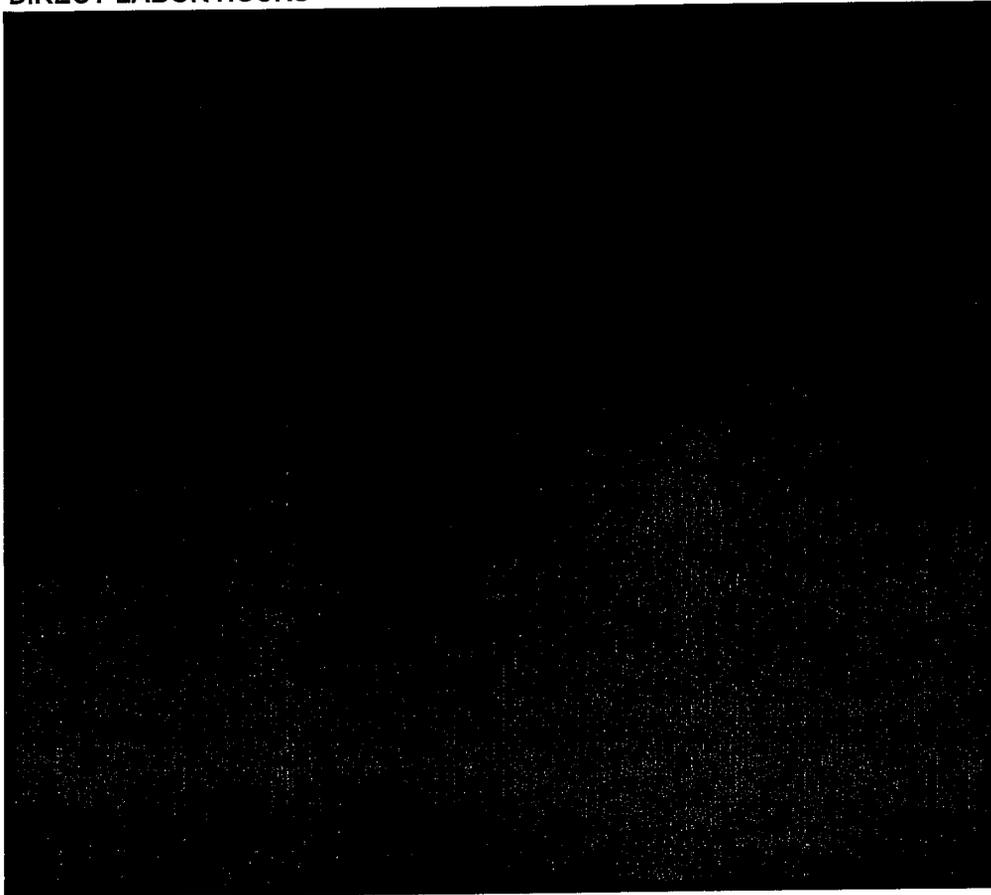
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TASK ORDER #2

**Support Services providing administrative and logistical support to the NDBC
directly supporting the MON**

POP: 10/01/05-12/31/05

DIRECT LABOR HOURS



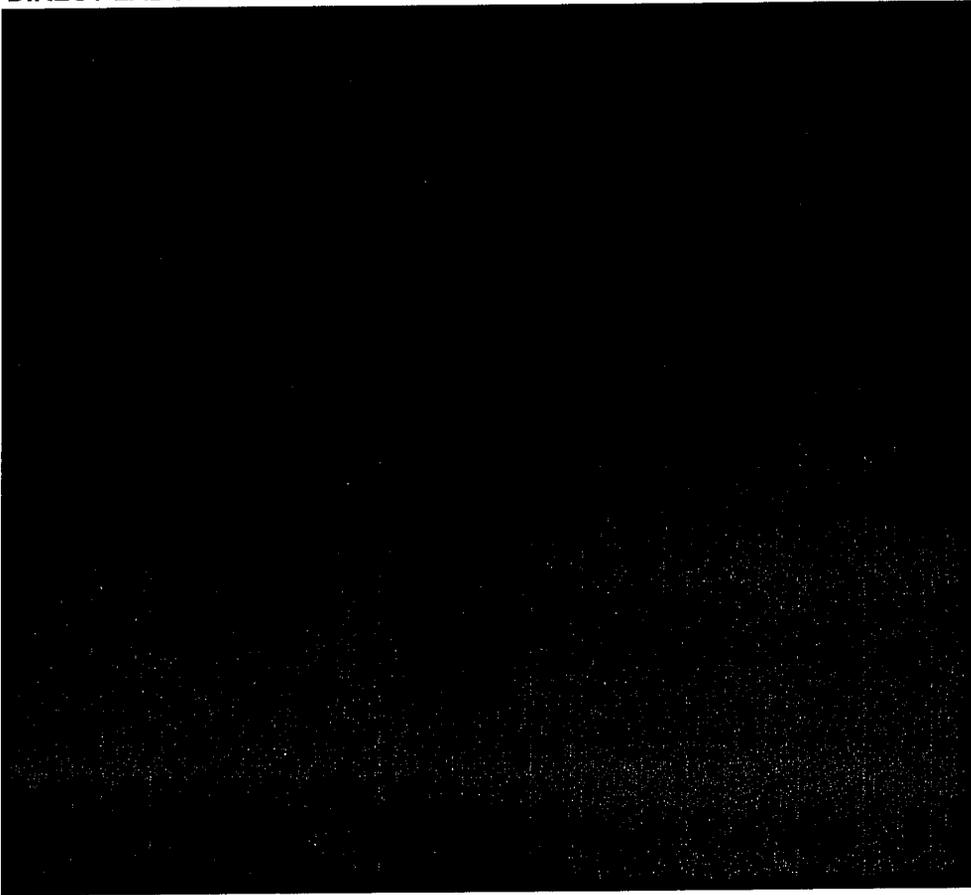
SAIC PROPRIETARY

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TASK ORDER #2

**Support Services providing administrative and logistical support to the
NDBC directly supporting the MON
POP: 01/01/06-03/31/06**

DIRECT LABOR HOURS



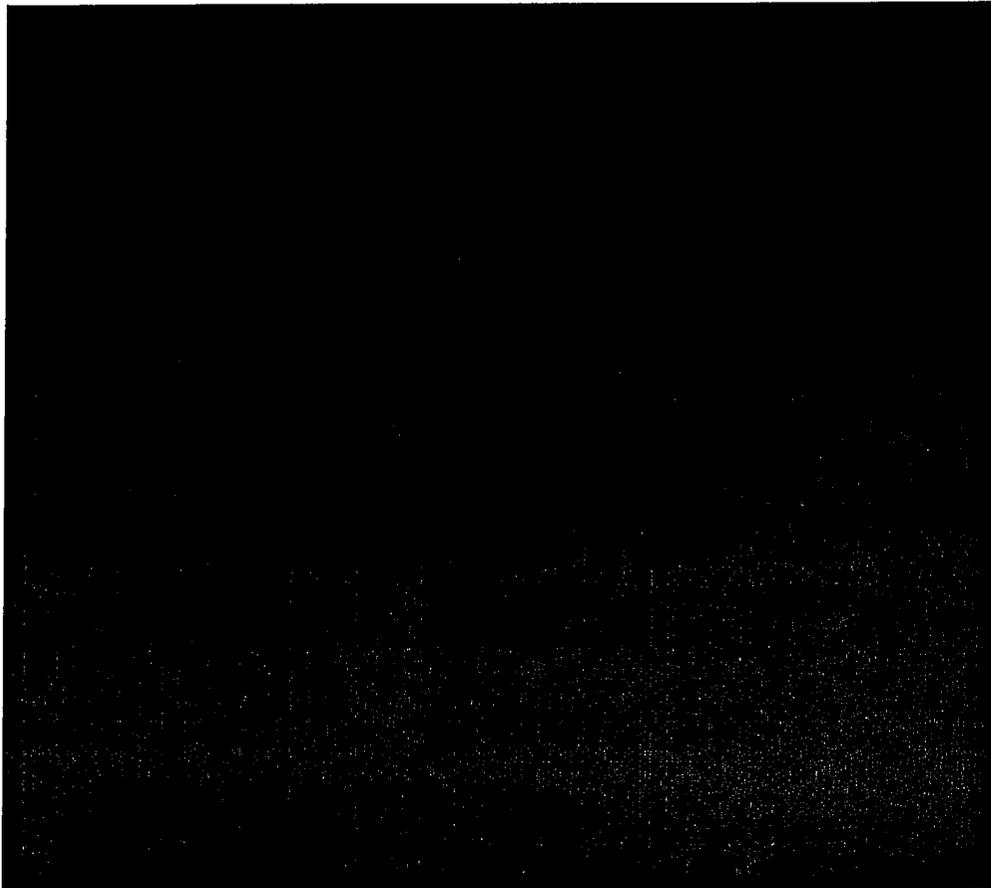
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TASK ORDER #2

**Support Services providing administrative and logistical support to the NDBC
directly supporting the MON
POP: 04/01/06-06/30/06**

DIRECT LABOR HOURS



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